

## HOW TO INSTALL ZOOM:

If you've never used Zoom before, no problem! We have all the steps for you to set up your free account here so you're ready for our Ornament Workshop class.

If you'd prefer an 8-minute video tutorial, we've got one for you here: <u>https://www.youtube.com/watch?v=9isp3qPeQ0E</u>

#1 To sign up for your own free account, visit <u>zoom.us/signup</u> and enter your preferred email address. You will receive an email from Zoom (no-reply@zoom.us). In this email, click Activate Account.

#2 You can then login to your Zoom account on the web at any time, at <u>zoom.us/signin</u>. Once you're logged in, use the panel on the left side to navigate the Zoom web portal. You can update your profile, edit your settings, and more.

#3 Before joining a Zoom meeting on a computer or mobile device, download the Zoom app from <u>the Download Center</u>. Otherwise, you will be prompted to download and install Zoom when you click a "join Zoom meeting" link.

#4 Try it out! You can join a test Zoom meeting to familiarize yourself with the Zoom and test your microphone/speakers before joining an actual Zoom meeting. Visit <u>zoom.us/test</u> and click Join.